UNIVERSITY OF ILLINOIS
CENTER FOR ECONOMIC AND FINANCIAL EDUCATION

MAKING A JOB TRAINING CONFERENCE

AGENDA

JULY 23, DAY 1:

12:30 – 1:00  Registration
1:00   Welcome, Introductions, and Housekeeping Concerns
1:30   Session One – Entrepreneurship Defined and Introduction to Curriculum
2:15  Break
2:30  Session Two – Skills and Characteristics of an Entrepreneur
3:30  Session Three – Components of a Business Plan
4:30  Homework assignment and Day 1 wrap up

JULY 24, DAY 2:

9:00  Welcome to Day 2 and review of Day 1
9:30  Session Four – Identifying Entrepreneurial Opportunities in Our World Today
10:30  Break
10:45  Session Five – Evaluating Entrepreneurship Opportunities
12:00  Lunch (sponsored by National City)
12:30  Session Six – Market Survey and Introduction to Business Financials
1:15  Presentation of Homework Assignment
2:15  Break
2:30 – 4:00  Session Seven – How to Implement Making a Job and Wrap Up

INSTRUCTORS:
Doug Hovatter, West Virginia University Extension (Nationally Certified Making A Job Instructor)
Debra Bartman, University of Illinois Extension
Patricia Hildebrand, University of Illinois Extension